

CHILLERTON & GATCOMBE COMMUNITY ASSOCIATION

Minutes of the meeting held on Thursday 13th February 2020

1. Members Present

Paul Wells (PW); Nigel Phillips (NP); Gill Phillips (GP); Sue Barber (SB); Brenda Rowntree (BR)

2. Apologies

Ian Poulter (IP)

Peter Whiteman (PJW)

3. Minutes

Minutes of the last meeting were accepted and signed by PW

4. Matters Arising

PW is still to send a list of useful numbers to GP who can keep them centrally with the CGCA records as he has only just found them

GP said she has set up a comments book and poster about it in the Reading Room and will also do so in the Village Hall. She will check these on the morning of the meeting and bring any comments recorded.

5. Treasurers Report (see separate report)

NP reported that there are still issues with the cards and address on the account at Lloyds Bank despite numerous visits to the bank. He will be going again to see if he can get it resolved.

NP reported that the money placed into the floor safe and entered in the money book had been miscounted or incorrectly recorded and was £20 short. This was double checked by GP. It was agreed that when a lot of people are handling money, there is always the room for human error. It was agreed to write it off and agreed that if there are any mistakes in future NP will bring them to the meeting and write offs will be agreed and recorded.

NP reported that the licence fee got paid twice in error by the council. This has now been rectified.

6. Bookings

GP is still to speak to Sam Whittingham about the booking form to amend the read only document.

SB said that as the Hall and Reading Room are getting more booked up, we need to make sure we are not double booking.

SB Art society booking has been moved to the Reading Room as the Village Hall needs to be released for use as the Polling Station. This brings in a lot of revenue so is prioritised over bookings.

7. Maintenance and refurbishment

SB had a conversation in the Reading Room at a Saturday Social with Dave Attridge who drew her attention to the roof on the reading room being in a poor state. GP has added it to the Action Plan and JPW will be asked to get 3 quotes.

The Parish notice board has been relocated from Gatcombe Church. It has been placed further forward and paving slabs have been put at the foot of it to make access easier and safe. All agreed it's a great improvement.

8. Policies and Procedures

SB said these were now completed other than some risk assessments that PJW is working on. Also, assets register still need to be done.

9. Activities and Fund Raising

Sausage and Mash

Very successful event everyone seemed to enjoy it. Dave Thorpe's entertainment was greatly enjoyed.

VE Day

NP to give the £100 to Gillian Belben for the event on the downs.

We will look at opening the Gally Bagger in that evening and PW to arrange a booking for some suitable music for the evening. We could put up union Jack bunting. Volunteers will be needed to run the bar.

10. Hollow Lane

NP is to apply to Island roads for their fund to see if we can get some further work done to the surface at Hollow Lane at the Village Hall End.

11. Arts and Craft Group

GP and BR are proposing starting an arts and craft group at the Village Hall on a monthly basis. This will have several functions, an additional activity for the community, involving some younger village members that could lead to involvement in other activities and joining the committee and being able to pass on skills and crafts to the younger generation. It was agreed as one of the outcomes is to try to boost committee membership and no charge will be made initially to participate that the booking would not be charged for. It was agreed that it would not be something the CGCA is arranging and involvement of children would only be under their parent's attendance and supervision.

12. Mental Health Wellbeing Group

NP has been approached by Julia Laurson who lives in the village about setting up a group that may help with loneliness and isolation in the village particularly for some of our older residents. He was not sure at this time details of her proposals, everyone agreed sounded like a good idea. NP to go back to Julia.

13.Future Business

None recorded

11. Safety Checks

All completed

12.Next meeting

Thursday 12th March at the Reading Room 7pm