



# **Chillerton & Gatcombe** **Community Association**

**Minutes of the Committee Meeting  
held at 7pm on Thursday February 11th  
2021 via Zoom**

**Present:** Peter Whiteman, Nigel Phillips, Gill Phillips, Jill Webster, Ian Poulter, Marcus Baker, Nicki Harrington

## **1. Apologies**

Apologies were received from Bob Seely.

## **2. Minutes & Matters Arising**

The minutes of the meetings held on January 11<sup>th</sup> and January 17<sup>th</sup> were approved.

Gill Phillips and Peter Whiteman have supplied the necessary photographic evidence for insurance purposes for repairs to the roof.

Ian Poulter has arranged for repairs to be made to the ironwork signage at a cost of £130 plus VAT- this was agreed by all.

Marcus Baker has so far been unable to contact Gareth Rider reference signage and repainting.

Nigel Phillips has discovered the original positioning of the sign outside. A new position will be decided at a later date.

Ahead of the carpet being fitted on Feb 18<sup>th</sup> Gill Phillips will clean and with Nigel Phillips, will move the furniture as required on the day.

## **3. Treasurer's Report**

The insurance claim for damage to the roof has been settled.

There has been no news about the most recent grant claim yet.

## **4. Maintenance & Refurbishment**

The sink has been moved and a small area of work top has been fitted.

Marcus Baker will visit to check the new bar area to advise on suitable fridge/chiller equipment. Peter Whiteman suggested that drinks companies may sponsor chiller cabinets?

The need for a phone line was agreed in principle but put on hold so as not to incur unnecessary monthly charges before the premises are open.

Cash register – Marcus Baker to check eBay.

Dishwasher – in the interest of hygiene it was agreed that this was a necessary purchase. It was agreed to wait until all alterations had been completed to see what space was available.

Pool table- Jill Webster has contacted the owner of Rocket Ronnie's Snooker Hall. He suggests fold away tables are too flimsy and suggests a pool table and trolley. He has a spare table which he could rent to us. It was agreed that he should visit to advise on our options for the space available. **Action – Jill Webster to arrange.**

It was agreed to purchase two hot water unit providers – one for each of the premises.

**Action – Gill Phillips to order and purchase.**

New plugs with USB ports have been fitted.

## **5. Policy on Reserves**

To comply with rulings a Trustees' Report needs to be submitted. This refers to the term of office of former trustees of Paul Wells, David Attridge and Sue Barber. **Action – It was**

**agreed that Nigel Phillips will supply the report and seek the signature of Paul Wells on behalf of the former trustees.**

#### **6. Charity Commission**

Gill Phillips reported that all charities should have policies on safe-guarding, racism, bullying etc.. **Action – Gill Phillips to prepare such policies for agreement. Jill Webster to arrange for their inclusion on the parish website.**

#### **7. Proposal to the CGCA regarding Chillerton & Rookley Primary School**

Following receipt of a comprehensive communication from a member of the public regarding the possible closure of Chillerton & Rookley Primary School, and the subsequent future of the site, and following a lengthy discussion, it was agreed that the current CGCA is not inclined to sell the Village Hall and/or The Reading Room in order to purchase the school building. Should the school close, it was agreed that consultation with the parishioners should be undertaken regarding the three sites. **Action – Gill Phillips will speak on behalf of the CGCA at the Parish Council meeting (February 16).**

#### **8. Re-opening of the premises**

Following discussion, it was agreed that the re-opening of both premises should be delayed until all lockdown restrictions have been lifted. At which time a big event will take place to mark all the changes to The Gallybagger.

#### **9. Co-option of new member to the committee.**

Peter Whiteman and Nigel Phillips declared an interest in this item. Vice Chair Ian Poulter proposed that Maxine Warr should be co-opted to the Association's Committee. This was unanimously agreed. **Action – Peter Whiteman to inform Maxine of the decision. Jill Webster to update and circulate the new Contact Details list.**

#### **10. Change of meeting dates.**

It was agreed to change the Association's monthly committee meetings to the third Thursday in the month. **Action - Jill Webster to circulate revised list of dates.**

#### **11. Film Nights**

Nigel Phillips reported that Stagegear's costs to hire equipment, a temporary events licence and rental of a film would be approximately £354. It was agreed unanimously to organize a one-off event when restrictions allow, with a loss-leader ticket price of £5 per person to gauge reaction and interest. If there is sufficient interest shown, purchasing the equipment will reduce the costs.

#### **12. Photo Competition**

To be deferred until the March meeting.

#### **13. Security and Keys**

- It was unanimously agreed to purchase and have installed a new alarm system. **Action – Nigel Phillips to check insurance requirements. Peter Whiteman to ask the electrician for advice.**
- It was agreed to defer a decision on whether members of the snooker team should have their own keys to the premises in order to maintain the snooker table until such time that the table is again in use.
- Peter Whiteman reported that Roger Packer has no objection to members of the public using the snooker table providing they follow basic guidelines. **Action – Peter Whiteman to produce a table of Rules for Use.**

#### **14. Further Purchases**

- It was agreed unanimously to purchase a Henry Hoover. **Action – Gill Phillips to order and purchase.**
- It was agreed unanimously to replace the old flooring behind the bar with new slip-resistant vinyl flooring. **Action – Gill Phillips & Peter Whiteman to arrange with Choice Carpets.**
- It was unanimously agreed to repaint the corridor and toilets with magnolia paint. New toilet seats will also be fitted. **Action – Peter Whiteman to purchase.**

**15. Any other business**

- A letter of welcome to new vicar for Gatcombe, Revd Stephen Sutcliffe has been sent. It is hoped that as soon as restrictions allow, it will be possible to meet to welcome him in person.
- It was agreed to ask the Parish Council that the CGCA could use their Zoom facility for future meetings.

**16. Future agenda items**

- Possible closure of Chillerton & Rookley Primary School
- Purchase of drinks chiller cabinet
- Purchase of cash register
- Safe-guarding Policies.
- Use of Zoom.

**17. Date of next meeting**

The next meeting will be held on Thursday March 18<sup>th</sup> 2021 at 7pm either via Zoom or at The Reading Room.

The meeting closed at 9.10pm

Signed..... (Chair)

Date.....