

CHILLERTON & GATCOMBE COMMUNITY ASSOCIATION

Minutes of the meeting held on Thursday 12th March 2020

1. Members Present

Paul Wells (PW); Nigel Phillips (NP); Gill Phillips (GP); Sue Barber (SB); Brenda Rowntree (BR)
Peter Whiteman (P JW)

2. Apologies

Ian Poulter (IP)

3. Minutes

Minutes of the last meeting were accepted and signed by PW

4. Matters Arising

PW gave a list of useful numbers to GP who will keep them centrally with the CGCA file.

GP said that Sam Whittingham could not send her the electronic form she made re bookings, so the only option is to start from scratch. GP to ask her daughter to do it as it needs a specific programme on the computer. Sam is happy to have her details removed from the form as she has been passing any queries onto Gillian Belben anyway as she didn't want to double book.

5. Mental Health Group

Julia Laursen attended the meeting and said that she intended to run a group in the village on a weekly basis to support people's mental health and wellbeing. It will be held in the village hall and will be free. She is going to design a flyer. GP offered to deliver this with flyers she will be delivering re an arts and craft group that she and BR are starting. Julia to put something together and take to GP at the weekend. (Julia left the meeting)

6. Treasurers Report (see separate report)

NP reported that it has been a quiet month. Money was down from the Village Fair for this month due to a combination of slight reduced attendance and little produce being sold.

7. Security of the Buildings

NP said that when he came to empty the safe earlier in the week the front door was unlocked in the Reading room. PW left with Jamie on Monday night and he said he is sure it was locked then. Quite a few people have keys so it's hard to police.

8. Bookings

Bookings are going well prior to future meetings Nigel will send out to everyone with the minutes and agenda the bookings for the coming month.

9.Maintenance and refurbishment

Varnishing of the village hall is in hand PJW overseeing will be done when the weather is drier.

The Village Hall walls work is to be put on hold PJW to speak to builder.

GP suggested adding the cleaning of the notice board glass onto the cleaner's duties at the village hall. SB said she already had.

PJW presented 3 quotes for the repairs needed to the Reading Room roof. Agreed that it would be given to Braiding and Sons. PJW to ask him to start the work.

Following a discussion about shelving for the trophies it was decided that an architect needed to be involved so that we could have an overview of how we want to develop the building as a whole so that any work done can be done in the right order and can be properly costed. SB said there may be someone in the village who could do it and she would request through your village matters. SB also suggested getting college/university students involved. PJW said he might know someone who could do it and would approach them.

10.Policies and Procedures

SB said these were now completed other than some risk assessments that PJW is working on. SB has made a start on the assets register but cannot get up into the loft space in the village hall where a lot of equipment is stored. PW and PJW to go and look at this.

11.Activities and Fund Raising/VE Day

NP said that there is a meeting on Monday 16th March to discuss the VE celebration.

SB said that she had attended a Horticultural Society meeting where the proposal for the picnic on the downs was not well received and she felt the current plans did not include people with limited mobility to join in. SB and PW to attend the meeting on Monday as well as NP on behalf of the Parish Council.

The Gallybagger will be open for the event PW still to book a band and Dave Attridge is to be asked to do a barbeque.

12. Comments book.

GP reported there were no comments in the comments book.

13.Future Business

None recorded

14. Safety Checks

All completed

15.Next meeting

Thursday 10th April at the Reading Room 7pm