



Chillerton & Gatcombe **Community Association**

**Minutes of the Committee Meeting
held at 7pm on Tuesday July 20th 2021
at The Gallybagger**

Present: Peter Whiteman, Nigel Phillips, Gill Phillips, Jill Webster, Maxine Warr, Ian Poulter, Maxine Warr and Marcus Baker

1. Apologies

Apologies were given from Nicki Harrington and Bob Seely.

2. Minutes & Matters Arising

The Minutes of the meetings held on June 24 and July 17 were adopted.

3. Treasurer's Report

The report was adopted as being accurate.

4. Maintenance & Refurbishment

- Three quotes will be obtained for the re-painting of The Gallybagger's gable end (facing the property of David Attridge). The Chair will liaise with Mr Attridge regarding necessary access. At the same time, arrangements will be made to replace an area of metal gauze to prevent vermin accessing The Gallybagger premises. **(Action – Peter Whiteman)**
- Pointing at the Village Hall is now complete and further areas which had been identified during the works had also been repointed. It was noted that two trees had been damaged. Mr and Mrs Goodenough have offered to replace one (at a cost of £30 which the contractor will pay). It is hoped that the other tree may re-grow. **(Action – Nigel Phillips to contact Island Roads to inform them that the works, for which grant had been received, have now been completed).** Replacement of the fence around the Hall will begin on August 9th. Gareth Rider has completed the re-painting in the Village Hall. Andy Thompson will be asked to trim the bush which is obscuring the new Gallybagger signage. It was agreed to spend approximately £100 on a tree to be planted outside The Gallybagger to commemorate the Queen's Jubilee.
- A cover has been ordered for the pool table.
- It was agreed that the existing functional shed should be dismantled and sold and replaced by a more aesthetically pleasing summerhouse-type structure to provide storage and an extra seating area. **(Action – Peter Whiteman to obtain three quotes)**
- It was agreed that a second fridge should be purchased. **(Action – Gill Phillips to source the fridge/freezer, and Peter Whiteman to make adjustments to existing storage area to accommodate.)**

5. Re-Opening

- It was agreed that the re-opening on Monday July 19th had been a success and had given the committee the opportunity to identify ?????? requiring further attention.
- It was agreed that the event planned for Saturday July 24th should go ahead with the necessary covid restrictions in place. Concerns about the possibility of rain were

raised. The 'programme of events' will remain fluid. Flora Rider will be presented with a certificate by Peter Whiteman, and a Roll of Honour will be created (Action – Jill Webster).

- Approximately 40 photographs have already been received for the competition. Judging will take place shortly after the closing date of July 31st. **(Action – Maxine Warr and Jill Webster to organise judging process)**
- Further bar/till training for volunteers will be provided as required **(Action – Nigel Phillips and Gill Phillips)**
- Re-ordering of stock for the bar will be carried out by Nigel and Gill Phillips with support from Marcus Baker.
- A schedule of events for both of the premises will be discussed at the August meeting.
- There will be further advertising for the hire of both premises. **(Action – Maxine Warr)**
- A 'memory' book has been purchased; people will be encouraged to record their memories.

6. Complaints Procedure

- In response to a complaint regarding the Gallybagger's bank, it was agreed that a Complaints Procedure will be put in place to accurately record the process following receipt of any complaints. **(Action – Gill Phillips).**
- The complaint in question will be referred to the Horticultural Society as they have responsibility for the maintenance of the bank. **(Action – Peter Whiteman to inform Mr Attridge of the decisions)**

7. CGCA AGM

The AGM will be held in September and arrangements will be discussed at the August Committee meeting.

8. Disabled Access

To be discussed at the September Committee meeting.

9. Kitchen

To be discussed at the September Committee meeting.

10. Date of next meeting

The next meeting will be held on Thursday August 19th at The Gallybagger starting at 7pm

The meeting was declared closed at 8.55pm

Signed..... (Chair)

Date.....