

Chillerton & Gatcombe Parish Council



MINUTES OF THE MEETING OF CHILLERTON & GATCOMBE PARISH COUNCIL HELD ON 29 JULY 2025 AT 6.30PM AT THE VILLAGE HALL, MAIN ROAD, CHILLERTON

Present: Councillors Laursen (Chairman) & Smith.

In attendance: Debbie Faulkner, Parish Clerk.

In the absence of a quorum no decisions could be made on pending matters.

4217 PUBLIC QUESTIONS

In the absence of any members of the public no questions were raised.

4218 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Whiteman.

4219 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

No declarations of interest were received.

4220 MINUTES RESOLVED

That the Minutes of the Parish Council meeting held on 3 June 2025, be taken as read, approved as a correct record and signed by the Chairman.

4221 PLANNING

Councillors discussed the following planning appeal:

Planning Appeal Ref: APP/P2114/W/24/3351912

Planning Application Ref: 24/00467/FUL

Location: Llamedos, Main Road, Chillerton

Proposal: Conversion of a barn to holiday unit.

Decision: Planning Permission Granted.

4222 REPORTS / OTHER MINUTES

Chillerton and Gatcombe Community Association (CGCA)

The Minutes of the CGCA meetings held on 14 May 2025 and 10 June 2025 were received and noted.

4223 HEALTHY COMMUNITIES

There were no healthy communities matters to discuss.

ENVIRONMENTAL MATTERS

4224 'The Greening Campaign'

This matter was deferred until the next Parish Council meeting.

4225 Hedge around Chillerton Play Area and planting of replacement trees.

This matter was deferred until the next Parish Council meeting.

4226 Felled trees at Gatcombe Shute

This matter was deferred until the next Parish Council meeting.

4227 Recent RoSPA Inspection

Councillors discussed the report following the recent RoSPA Inspection.

4228 Play equipment at Chillerton Play Area

Following the recent RoSPA inspection, Councillors agreed that the climbing frame was in need of repair, replacement or removal. It was agreed:

ACTION

Councillor Smith will attend the play area with her husband to see what can be done about the equipment and report back to the next Parish Council meeting.

4229 Harvest Festival for farmers / landowners

This matter was deferred until the next Parish Council meeting.

4230 TRANSPORT AND TRAFFIC

There were no transport and traffic matters to consider.

COUNCIL MATTERS

4231 Parish Councillor Vacancy

Following the Parish Council election on 1 May 2025, there remains a vacancy on Chillerton and Gatcombe Parish Council. The Parish Clerk and YPM have promoted the vacancy, the deadline for applications is 30 June 2025. One show of interest has been received but the candidate was unable to attend the 29 July meeting. It was agreed:

ACTION

The Parish Clerk will invite the interested party to attend the September Parish Council meeting.

4232 Register of Interests Forms

Three completed Register of Interest forms have now been received by the Parish Clerk. One remains outstanding and if a co-option is made then a further Register will be required to be completed.

4233 'Village Plan' working document

This matter was deferred until the next Parish Council meeting.

4234 Quarterly Parish Council newsletter

Councillors agreed to defer publishing a newsletter until a new Councillor has been co-opted.

FINANCE

4235 Chillerton & Gatcombe Parish Council's Audit Report for the year ended 31 March 2025

Councillors received the Internal Audit Report for the year ended 31 March 2025. It was:

RESOLVED

That Chillerton and Gatcombe Parish Council receive, note and approve the Internal Audit Report for the year ended 31 March 2025.

4236 Annual Governance and Accountability Return (AGAR) Sections 1 and 2

Councillors received and reviewed Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2025. It was:

RESOLVED

That Chillerton and Gatcombe Parish Council approve and sign the Annual Governance and Accountability Return (AGAR) Sections 1 and 2 for the year ended 31 March 2025.

4237 External Auditor's Certificate of Exemption

Councillors received and reviewed the External Auditor's Certificate of Exemption for the year ended 31 March 2025. The Notice of Public Rights and Publication for this exempt authority will commence on Thursday 31 July 2025 and end on Thursday 11 September 2025. It was:

RESOLVED

That Chillerton and Gatcombe Parish Council receive, approve and sign the External Auditor's Certificate of Exemption for the year ended 31 March 2025.

4238 Financial Statement as at 30 June 2025

The balance in the bank account as at 30 June 2025 was £23,816.59. It was:

RESOLVED

That Chillerton and Gatcombe Parish Council receive, note and approve the Financial Statement of £23,816.59 as at 30 June 2025.

4239 Accounts payable for June 2025

The accounts payable for June 2025 total £847.62.

D. Faulkner	May Salary	503.32
D. Faulkner	May PAYE	125.80
D. Faulkner	Travel	9.00
D. Faulkner	Homeworking Allowances	25.00
CGCA	Village Hall Hire	90.00
DT Ground Care	Grass Cutting	86.00
Lloyds Bank	Service charge (May)	4.25
Lloyds Bank	Service charge (June)	4.25

It was:

RESOLVED

That Chillerton and Gatcombe Parish Council receive, note and approve the accounts payable of £847.62 for June 2025.

4240 FUTURE AGENDA ITEMS

- To consider creating a petition against speeding in Chillerton and Gatcombe.

4241 NEXT MEETING

The next meeting of Chillerton and Gatcombe Parish Council will be at **6.30pm on Tuesday 2 September 2025 at The Village Hall, Main Road, Chillerton.**

The proceedings terminated at 7.52pm.

CHAIRMAN